



GLENDALE COMMUNITY COLLEGE

## Directions for Applying for the Maricopa Grant for Dual Enrollment Students for Spring 2018

- The Maricopa Grant is based on documented financial need. Proof of financial need does not guarantee funding.
- Completed applications must be submitted by **January 26, 2018**, to meet the priority deadline.
- Apply early! Funds are awarded on a first-come, first-served basis.
- **All sections of the application must be completed and all supporting documents must be attached in order to be considered.**
- Students are responsible for all tuition costs not covered by the Maricopa Grant.
- To apply, print out the Maricopa Grant Application, complete Steps 1-5 and attach the required supporting documents.
- **Mail all paperwork to the address below. We do NOT accept faxed or emailed applications.**
- Email notification will be sent to your **Maricopa student email** 7-10 business days after your completed application is processed. You **must** be admitted to GCC before you can access your student email. For instructions on how to apply for admissions and activate your Maricopa student email go to [www.gccaz.edu/dual-enrollment](http://www.gccaz.edu/dual-enrollment) and see "Additional Resources" then GET ADMITTED.

Glendale Community College  
Attn: Dual Enrollment Office – Tuition Assistance  
6000 West Olive Avenue  
Glendale, AZ 85302

### Checklist: Review the following to make sure your paperwork is complete before submitting.

- All sections of the Maricopa Grant application are completed.
- The application is signed by both student and parent.
- Maricopa student email address has been activated.
- If you applied and were awarded from fall 2017, stop here and turn in your completed application to the GCC Dual Enrollment office by the due date. Those who did not apply from fall, continue on.
- Copy of U.S. Citizenship or Eligible Non-citizenship status document attached with application.
- Signed Student Declaration of Citizenship or Status form attached with application.
- The first two pages of the **signed** 2016 Federal Income Tax Return or copy of unsigned 2016 Tax Return Transcript to document household income.
- Please Note: the original forms for taxes filed electronically are not signed, so signatures must be added. Unsigned forms will not be accepted. Handwritten tax forms are not acceptable.** If you do not have a copy, submit a copy of 2016 IRS Tax Return Transcript.
- If taxes were not filed for 2016, documentation (**copies of W-2 forms and award letter**) must be provided to verify **active** participation in one of the following approved benefit programs: Social Security, Food Stamps, TANF, WIC, AHCCS, Free or Reduced Price Lunch. This documentation of eligibility is pertinent only to families who were not required to file taxes in 2016. If there are no W-2 forms, write a statement stating there was no income for that year.
- If individuals live in your household but not listed as a dependent on taxes, provide a written statement as to who these individuals are and how much they contribute to the household income.

Receiving Tuition Assistance is contingent on AZ laws requiring citizenship documentation. For more information, go to <http://www.maricopa.edu/residency/lawfulpresdocs.php>. Be aware that all attempted college credit is evaluated when determining Satisfactory Academic Progress when you become a college student. Any college student that pursues federal financial aid must meet the standards of satisfactory academic progress. See the following site for more information: <http://www.gccaz.edu/financial-aid/frequently-asked-questions-about-paying-college>. Failure to successfully complete your dual enrollment class(es) may result in you becoming ineligible for financial aid in future enrollment at Glendale Community College.

**Questions? Contact the Dual Enrollment Office at 623-845-4821.**



Maricopa Community Colleges  
**MARICOPA GRANT APPLICATION FOR DUAL ENROLLMENT STUDENTS**  
 2017-2018 Academic Year

The MARICOPA Grant program is offered to eligible Arizona high school students attending Maricopa Community Colleges in Dual Enrollment Programs.

Student recipients must demonstrate “financial need” by completing the Maricopa Grant Application for Dual Enrollment Students and providing documentation of household income using the most recent year’s signed income tax return, or copy of Tax Return Transcript from the parent or guardians. Financial need will be indicated if household income falls below 200% of the U.S. Department of Health and Human Services Poverty Guidelines.

**U. S. Department of Health and Human Services 2017 Poverty Guidelines**  
**Financial Need Indicated at 200% of Guideline**

Persons in Family	Poverty Guideline	200%
1	\$12,060	\$24,120
2	\$16,240	\$32,480
3	\$20,420	\$40,840
4	\$24,600	\$49,200
5	\$28,780	\$57,560
6	\$32,960	\$65,920
7	\$37,140	\$74,280
8	\$41,320	\$82,640
For families/households with more than 8 persons, add \$4,180 for each additional person.		

- Under Arizona state law, a person who is not a United States citizen or who is without lawful immigration status may not receive tuition assistance through the Maricopa Grant Program. Only those with a lawful presence in the US may qualify for Maricopa County Community College District scholarships or federal financial aid. Any information you provide about your legal status when you apply for financial aid or scholarships may be subject to mandatory reporting to federal immigration authorities under AZ law.
- The Maricopa Grant may be applied toward resident tuition and registration fees in dual enrollment courses only. Students are responsible for all other fees and charges.
- The Maricopa Grant will cover a maximum of twelve credit hours per student per year for all Maricopa Community College dual enrollment courses.
- Students must complete the first semester in which they enroll with a grade of A, B, or C in order to be eligible to receive the Maricopa Grant for the following semester.
- Withdrawal from a course funded by the Maricopa Grant program after the last date for Official Course Withdrawal will disqualify a student for any future tuition assistance while in high school. A disqualified student may request reconsideration based on extenuating circumstances. The awarding of aid will be at the college’s discretion.



Maricopa Community Colleges  
MARICOPA GRANT APPLICATION FOR DUAL ENROLLMENT STUDENTS  
2017-2018 Academic Year

**Only those with a lawful presence in the US may qualify for Maricopa County Community College District scholarships or federal financial aid. Any information you provide about your legal status when you apply for financial aid or scholarships may be subject to mandatory reporting to federal immigration authorities under Arizona law.**

**ALL QUESTIONS MUST BE ANSWERED for this application to be processed.** A completed application must be submitted once per academic year, to the college(s) in which you are enrolling. Notification of award or denial will be sent to you after an eligibility evaluation.

**STEP 1: Student Information**

Name \_\_\_\_\_ 8-digit College ID \_\_\_\_\_  
Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Home Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Maricopa Email \_\_\_\_\_@maricopa.edu  
Cell Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Name of High School \_\_\_\_\_

**STEP 2: Proof of US Citizenship or Eligible Non Citizen Status**

**Students MUST submit one of the following documents in order to be eligible:**

1. An Arizona driver license issued after 1996 or an Arizona non-operating identification license or an Arizona Instruction Permit.
2. A birth certificate or delayed birth certificate issued in any state, territory or possession of the United States (A hospital record/certificate and certificate Abstract of Birth are not acceptable).
3. A United States certificate of birth abroad.
4. A United States passport.
5. A foreign passport with a United States visa.
6. An I-94 form with a photograph.
7. A United States citizenship and immigration services employment authorization document or refugee travel document.
8. A United States certificate of naturalization.
9. A United States certificate of citizenship.
10. A tribal certificate of Indian blood.
11. A Tribal or Bureau of Indian Affairs affidavit of birth.
12. Tribal members, the elderly and "persons with disabilities or incapacity of the mind or body," may submit certain types of documentation under Section 1903 of the federal Social Security Act.

**STEP 3: Documentation of Financial Need**

Please submit copy of signed 2016 Federal Income Tax Return or copy of unsigned 2016 Tax Return Transcript to document household income.

(Income Tax Return should be from the parent the student resides with for more than ½ of the calendar year)

1. Parents' and student's combined Adjusted Gross Income (If you didn't file taxes, please mark N/A) \$ \_\_\_\_\_
2. Number of family members living in your household? (Include yourself) \_\_\_\_\_
3. If no federal tax returns were filed, please submit W2s and provide an award letter of household member's participation in any of the following federal benefits programs. Check all that apply.

Supplemental Social Security    Food Stamps    TANF    WIC    AHCCCS    Free or Reduced Price Lunch

***The Maricopa Grant is not a scholarship. It is a form of tuition assistance available to those students who demonstrate financial need. Proof of financial need does not guarantee funding. Awarding of the Maricopa Grant is based on the availability of funds.***

**STEP 4: Tuition Need**

List the dual enrollment classes for which you plan to register this year. *(This is not your actual registration)*

Course	Credits

**STEP 5: Signatures**

***By signing this application, I swear under penalty of perjury that the document(s) I submitted to demonstrate lawful presence in the United States are true, and the information provided on this form is true and complete.***

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Legal Guardian Signature

\_\_\_\_\_  
Date

**Due to limited funds, completion of the application does not guarantee funding.**

**PRIORITY DEADLINE: January 26, 2018**

**FINAL DEADLINE:**

Please return this form and accompanying documents to:

Glendale Community College  
Attn: Dual Enrollment Office – Tuition Assistance  
6000 West Olive Avenue  
Glendale, AZ 85302

**DO NOT fax or email your application, it will not be accepted.**

**FOR OFFICIAL USE ONLY**

HB2008 Documentation Submitted \_\_\_\_\_

Approve \_\_\_\_\_ Deny \_\_\_\_\_ Reason \_\_\_\_\_ Fund Code \_\_\_\_\_ Application Documented \_\_\_\_\_

\_\_\_\_\_  
Staff Member Signature/Date



# Maricopa Community Colleges Student Declaration of Citizenship or Status

State law now requires that a person who is not a citizen or legal resident of the United States or who is without lawful immigration status is not entitled to classification as an in-state student pursuant to A.R.S. §15-1802 or entitled to classification as a county resident pursuant to A.R.S. §15-1802.01. Although you have previously enrolled at this or another Maricopa Community College, it is important that you provide this information, even if you have been asked to provide similar information in the past.

Failure to provide the information requested below may result in your being now classified as out-of-state for tuition and fee purposes. The responsibility of providing the proper residency classification is placed upon the student. Any student who falsifies his/her residency may be subject to dismissal from the college and/or criminal action.

Only those with a lawful presence in the US may qualify for Maricopa County Community College District scholarships or federal financial aid. Any information you provide about your legal status when you apply for financial aid or scholarships may be subject to mandatory reporting to federal immigration authorities under Arizona law, A.R.S. §§1-501,1-502.

Student ID Number

Legal Name \_\_\_\_\_  
(Last, First, Middle)

College \_\_\_\_\_

Date of Birth (mm/dd/yyyy) \_\_\_\_\_ Graduation Date (mm/yyyy) \_\_\_\_\_

United States Citizen

Legal Immigrant/Permanent Resident Date of Issue \_\_\_\_\_ Date of Expiration \_\_\_\_\_ and  
Alien Registration Number \_\_\_\_\_

Lawful Refugee or Asylee Date of Issue \_\_\_\_\_ Date of Expiration \_\_\_\_\_ and  
Alien Registration Number \_\_\_\_\_

Legal Nonimmigrant  
● Specify visa or status \_\_\_\_\_ and  
● Date of Expiration of I-94 \_\_\_\_\_ and  
● Alien Registration Number or I-94 Number \_\_\_\_\_

Do Not Qualify for Any of the Above

Country of Citizenship \_\_\_\_\_

Arizona Department of Motor Vehicle License Number or Identification Number \_\_\_\_\_ and  
Date of Issue \_\_\_\_\_ Date of Expiration \_\_\_\_\_

I do not possess an Arizona Department of Motor Vehicle License or Identification Card.

By signing this declaration, I swear under penalty of perjury that the document(s) that I have submitted to demonstrate lawful presence in the United States are true and the information provided on this form is true and complete.

\_\_\_\_\_  
Signature of Student Date

For additional information visit: [www.maricopa.edu/residency](http://www.maricopa.edu/residency). All of the information on this form is confidential and in compliance with the Family Education Rights and Privacy Act of 1974. The Act's provisions are explained in the General Catalog.